

Southeast Kentucky Speleological Club Constitution

The name of the organization shall be the Southeast Kentucky Speleological Club.

The Southeast Kentucky Speleological Club hereby being established to organize cavers of south central Kentucky area to better promote objectives of the NSS as well as to promote the educational opportunities of cave conservation, biology, and hydrology for youth in area schools and churches through organized field trip activities and /or class room presentations

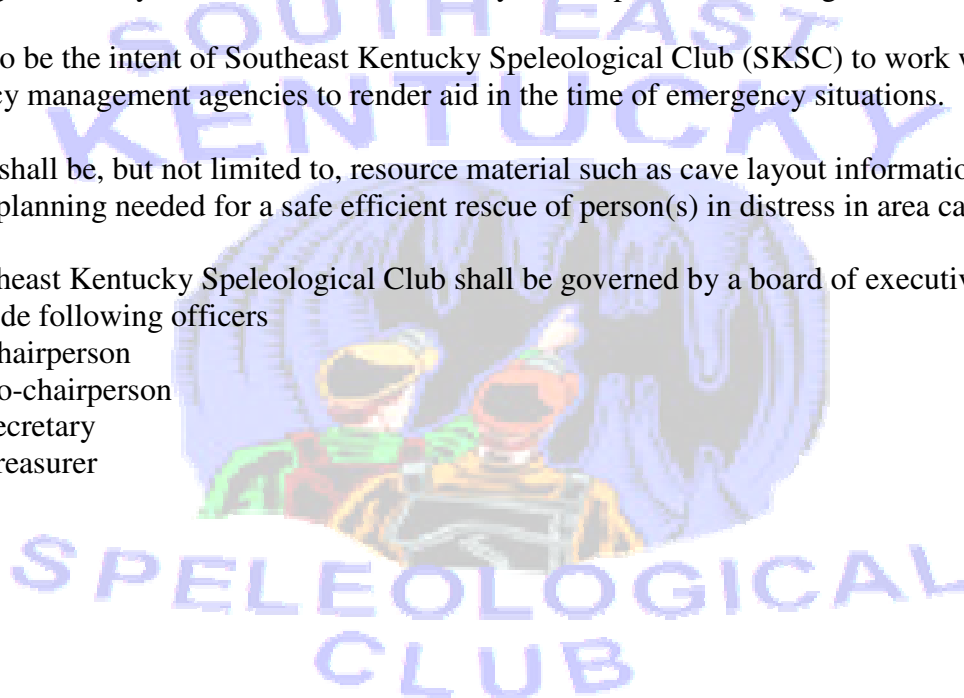
It will be the intent of Southeast Kentucky Speleological Club (SKSC) to educate all members in cave conservation, cave safety, and cave rescue as well as working with the Kentucky Speleological Survey in an effort to locate survey and map caves in the region.

It will also be the intent of Southeast Kentucky Speleological Club (SKSC) to work with area emergency management agencies to render aid in the time of emergency situations.

Such aid shall be, but not limited to, resource material such as cave layout information and strategic planning needed for a safe efficient rescue of person(s) in distress in area caves.

The Southeast Kentucky Speleological Club shall be governed by a board of executives which will include following officers

1. Chairperson
2. Co-chairperson
3. Secretary
4. Treasurer



Bylaws

Article I. Governing Body

Section 1.01 Executive Branch

(a) Club shall consist of the following officers

(i) Chairperson

- 1) *Governing body in charge of keeping meeting in order and monitoring club activities*
- 2) *Must have and maintain a National Speleological Society membership*

(ii) Co-chairperson

- 1) *Resumes responsibilities of Chairperson in the event of Chairperson's absence*
- 2) *Responsible for membership recruiting*
- 3) *Must have and maintain a National Speleological Society membership*

(iii) Secretary

- 1) *Responsible for keeping records during the meeting*
 - a) *Responsible for agenda during the meeting*
 - b) *Records minutes of meeting*
- 2) *Responsible for maintaining membership information*

(iv) Treasurer

- 1) *Responsible for keep records of all financial records and preparing a report for the meeting*
- 2) *Must sign checks to authorize spending of club funds along with either chairperson or co-chair person*

Section 1.02 *Members holding dual positions*

- (a) Members may hold dual executive positions if necessary**
 - (i) Exception being no one member shall hold both the Chairperson and Co-Chairperson positions**
 - (ii) Exception being no one person shall hold both the Chairperson and the Treasurer position**

Section 1.03 *Executive committee shall have full power to conduct and supervise all business of the Southeast Kentucky Speleological Club.*

- (a) Business shall be but not limited to the following**
 - (i) Draft and adopt changes to the bylaws**
 - (ii) Appoint committees**
 - (iii) Propose, set and amend membership dues**

Article II. Membership Regulations

Section 2.01 *Membership qualifications*

- (a) Candidates wishing to become members shall fill out a membership form.**
- (b) Candidates will be responsible for membership dues paid annually**
- (c) Membership will be:**
 - (i) Full Membership**
 - 1) *Voting privileges in club activities and other club operations***
 - (ii) Honorary Membership**
 - 1) *Membership voted upon and given by all members of the executive board.***
 - 2) *Honorary membership will have no voting power***
 - 3) *Honorary membership exempt from annual dues***

Section 2.02 *Membership Dues*

- (a) Full membership dues shall be set by the executive board**
- (b) Membership dues shall be due in January of each year**

Section 2.03 *Membership Process*

- (a) Membership applications will be reviewed by the executive members**
 - (i) Executive members reserve to right to disqualify applicants for any violation of Article III.**
 - (ii) Executive members reserve the right to disqualify applicants for other reasons that could violate code ethics not listed in bylaws.**
- (b) Upon acceptance by the executive members candidates shall be placed on the agenda of the next scheduled meeting to be voted on.**
- (c) Two thirds majority vote will give candidates membership status pending payment of membership dues.**
- (d) Once gaining membership, all members shall remain members as long as the following are met**
 - (i) Members renew their annual membership dues**
 - (ii) Members remain active in club activities and meetings during the calendar year**

Section 2.04 Terminating Membership

- (a) Membership shall be terminated in the event of violations of Article III**
- (b) Membership can voluntarily be terminated at anytime by the member by:**
 - (i) Contacting executive members by:**
 - 1) Phone*
 - 2) Letter*
 - 3) Electronic Mail*
 - 4) Personal contact*
- (c) Upon terminating membership, former member and family (if applicable) shall return the following:**
 - 1) Membership card(s)*
 - 2) Anything purchased by the club that has been issued to a former member.*
- (d) Terminating membership shall terminate others listed in household**
 - (i) Exception: Membership can be renewed if executive members deem to have household members voted upon by the club**

Article III. Club Standards

Section 3.01 Purpose

- (a) Standards set forth by Southeast Kentucky Speleological Club promote:**
 - (i) Good moral behavior in club activities**
 - 1) SKSC prohibits any type of criminal activity while participating in club activities*
 - 2) SKSC does not condone criminal activities of their members during non club activities*

- (ii) **National Speleological Society Standards govern caving activities and conservation efforts for SKSC**

1) Reference National Speleological Society Constitution

Article IV. Meeting Dates

Section 4.01 Scheduling Meeting Dates

- (a) **Meeting days shall be set by executive committee**
- (b) **Meeting places will vary to try to accommodate members**

Section 4.02 Special called meetings

- (a) **Special called meetings may be called by the executive branch**
 - (i) **Formal actions will be discussed or placed on the agenda in the next scheduled meeting**

Section 4.03 Caving trips

- (a) **Club members are permitted to invite other potential members to club activities**
 - (i) **Visitors shall be responsible for following club bylaws and guidelines to assure safety of them and club members during club activities.**
 - 1) Visitors may be asked to sign waiver to releasing Southeast Kentucky Speleological Club from any liability during club activity*
 - (ii) **Club members shall accompany visitors they have invited during club activities**
 - 1) If members cannot be present during the activity it is his/her responsibility to contact a member that will be there and advise them that they have invited a visitor to take part in the activity.*
- (b) **Southeast Kentucky Speleological Club can not be held liable for injury or death sustained during caving or other club activities**
 - (i) **Due to the inherent dangers of caving, it will be the intent of Southeast Kentucky Speleological Club to maintain the safest**

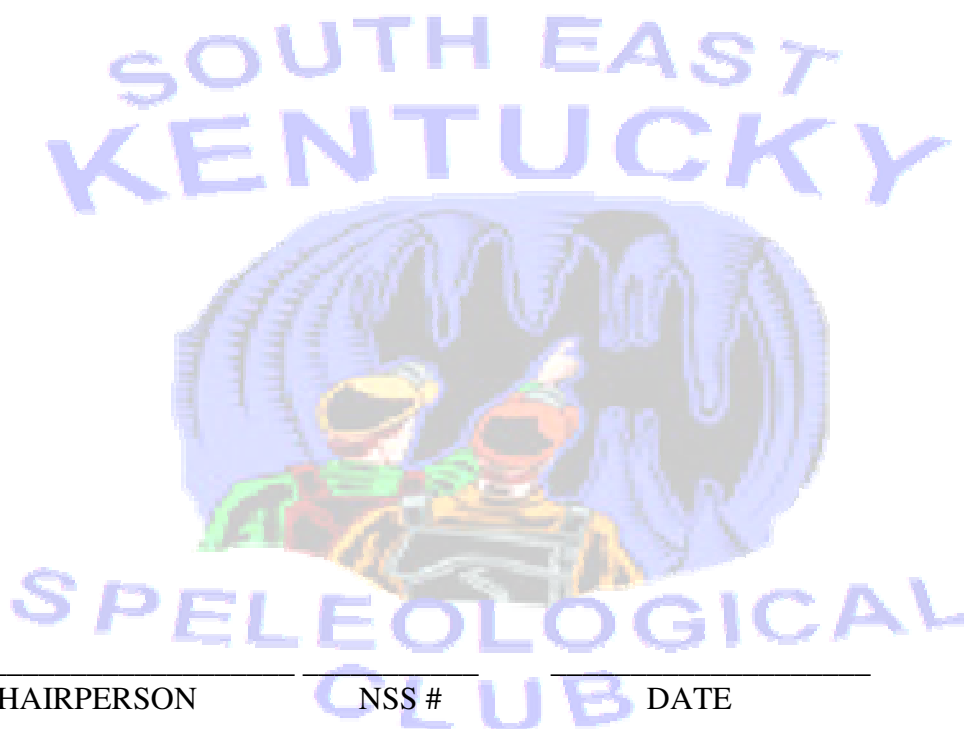
practice of cave exploration possible, however SKSC can not guarantee members will be safe from any injury or death during cave activities

Article V. Election of Executives

Section 5.01 Election of officers

- (a) Elections shall be held during the November meeting**
- (b) Officers will hold their positions for a term of two (2) years**
- (c) Officers have no term limits**
- (d) Election shall be done by ballot**
 - (i) Ballots shall be tallied by three different club members with verification of the sitting secretary**
- (e) Nominations for office will be done in July prior to the election the following November.**
 - (i) Nominations for office will be made in writing by a voting member and turned in no later than the July meeting to be read in the meeting.**
 - (ii) If no more than one person is nominated for a position the person nominated wins the November election by default.**
 - (iii) Only persons nominated in July will be placed on the ballot to run in the November elections**

The above bylaws have been approved and voted upon by the executive committee of the Southeast Kentucky Speleological Club. Any amendments made here after shall be submitted before the executive committee in writing and place on a meeting agenda to be voted upon by all members before being placed into the active bylaws. A copy of these bylaws shall be available at all club meetings



_____ CHAIRPERSON	_____ NSS #	_____ DATE
_____ CO-CHAIRPERSON	_____ NSS#	_____ DATE
_____ SECRETARY		_____ DATE



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